



ST RICHARD'S APPEAL DONATION FORM

Title and Name: _____

Address: _____

Postcode: _____

I would like to make a one-off donation to St Richard's for £ _____ and enclose a cheque for this amount

OR

I would like to make a regular payment for St Richard's of £ _____ to be paid
 monthly quarterly annually

Please send the completed bankers order to my bank:

To (*Name and Address of your bank*):

Postcode: _____

Bank Sort Code: _____ Account No: _____

Signed: _____ Date: _____

We can reclaim an extra 25% Gift Aid on your donation at no further cost to you
(see explanation on next page). Please complete your address details above,
tick the box below and sign the form if you would like us to reclaim the tax on your gift.

I would like the enclosed donation to be treated as a Gift Aid donation.

I would like all donations that I make to St Richard's in the future to be treated as Gift Aid donations.

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You must pay an amount of Income Tax and/or Capital Gains Tax at least equal to the tax that the charity will claim from HM Revenue & Customs on your Gift Aid donation.

Signed: _____ Date: _____

Please make your cheque payable to St Richard's Appeal Fund and return it, with this form, to The Appeal Chairman, St Richard's, Bredenbury Court, Bromyard, Herefordshire. HR7 4TD

Name of Charity: St Richard's School Charitable Trust

Charity No. 1113203



ST RICHARD'S APPEAL

GIFT AID EXPLAINED

Making Your Donations Go 25% Further

You may well be aware that any donations you make to any charity may be increased through Gift Aid and this way you can help the charity make your donations go 25% further and it won't cost you a penny!

How does it work?

So long as you are a UK taxpayer, Gift Aid enables you to boost the value of your donations by 25p for every £1 you give to your chosen charity. So, for example, if you decide to give £10 to St Richard's School, we will be able to reclaim an extra £2.50 from HM Revenue & Customs. It might not sound like a lot, but every penny really does count! What is more, if you are a higher rate taxpayer, you are entitled to claim tax relief on your donations, enabling you to reclaim as much as 25p for every £1 donated to charity.

What do you need to do?

To donate through Gift Aid, all you need to do is complete a simple declaration confirming that you are a taxpayer and that you are happy for us to claim tax relief on your donation. Just one declaration can apply to all donations that you have made to us over the past 6 years and to any forthcoming gifts you make, until you notify us otherwise. It is that simple.