



ST RICHARD'S SCHOOL

EXTREME WEATHER POLICY

In the event of extreme weather such as snow, flooding, etc, the school will take advice, where appropriate, from the relevant authorities. If it is deemed necessary to close the school, this will be publicised on the school's website (www.st-richards.org.uk) after 7:00am in the morning; please remember to press 'refresh' if you are accessing the website over a period of time as this will allow access to updated information. A recorded message on the status of the school will be left on the following telephone number :

01885 482491

and this telephone will be manned from 8.30am in the morning. Information regarding sports fixtures will be updated on the website and/or can be obtained by telephoning the above number.

St Richard's School has a wide catchment area and it is acknowledged that whilst conditions may be fine in some areas, this may not apply to other parts of the school's catchment area. No pupil, member of staff or any other employee of the school is expected to travel to school in poor conditions if in doing so it puts themselves or others at risk.

Should weather conditions deteriorate during the school day, the Head Master and Senior Management Team will make a decision as to whether the school should close. If it is decided to close the school, pupils will be allowed to go home. This fact will be announced on the website. Facilities at the school will remain open for those pupils who cannot return home until their parents arrive.

Please can you ensure that all contact details (home, work and mobile numbers) are up to date so that we can contact you if necessary. Please would you keep us informed of any changes in details, either in writing or by email to schooloffice@st-richards.org.uk.